



## FREYSTROP VILLAGE HALL & PLAYING FIELD MANAGEMENT COMMITTEE

### MINUTES OF THE MEETING HELD ON MONDAY 17 NOVEMBER 2025 IN THE VILLAGE HALL, FREYSTROP AT 19:00

#### 1. Attendance & Apologies

- Tom Holder (Vice-Chair) (TFH), Dawn Harries (Hall Supervisor), Anna Simpson (Treasurer/Bookings Clerk), Esme Utting (EU), Jen Morris (JM), Russell Lavis (Secretary) (RDL)
- Apologies: Ross Harries (Chair) (MRH), David Thomas (WDT)

#### 2. Welcome

- TFH took the Chair and welcomed all

#### 3. Presentations & Questions from the Public

- There were no presentations or questions

#### 4. Minutes of the 1 September 2025 Monthly Meeting

- The minutes of the meeting were passed
- Proposed: Esme Utting Seconded: Tom Holder

#### 5. Matters Arising

- No matters were raised

#### 6. Village Hall

- Supervisor & Bookings Clerk reports
  - Painting will take place in the 1<sup>st</sup> week of January. The hall will be closed to all
  - Bookings good

#### 7. Parc Hamdden Freystrop Recreation Park

- The Keep Wales Tidy package was not granted. Despite having fully co-operated and commented that we had been 'encouraged' to go for a larger package than we requested the lack of volunteers was an issue
- TFH will plan for installing the replacement rocker and the swing
- The Lottery grant was awarded and the climbing frame has been ordered
- Concern was raised over the repainting of the Happy to Chat bench. It has been rubbed down and left to the elements
- The net on the football posts is blowing about and has become loose. EU will take it down for the winter
- Dog mess on the pitch is of concern. Various deterrents were discussed
- There have been discussions about installing a low fence between the parking area and the pitch to stop vehicle access onto the grass. The barrier would cost around £1,000. It was agreed to proceed

#### 8. New Village Hall

- A deposit account has been opened to hold raised funds. The grant received in 2019 by the Friendly Freystrop group has been donated to the fund with the condition that it is spent according to the requirements of the grant

#### 9. Events

- The Macmillan coffee morning was a great success
- An event next spring will be planned to take place on 6 June

#### 10. FVH Administration

- Jen Morris was attending as a prospective new committee member
- Organisation structure and interaction with FCC. Care must be taken in future to clarify the way in which grants and projects are carried out and documented
- The Key audit was not carried out
- Safety checks
  - Monthly
    - Fire alarm check
      - Carried out prior to the meeting
    - Subsidence measurement
      - 3 November measurements
    - Play park inspections
      - Monthly report received for September
      - Annual report received in October 2025
      - Monthly report received for November
  - Quarterly
    - Defibrillator checked on 10 November 2025
    - A support guardian is still required
  - Annually
    - PATS testing is due in December



## 11. FVH Financial Matters

- The hall rental charge in 2026 was discussed. An inflationary increase was agreed. In addition, 50p per hour would be charged which would be a New Hall levy and would be added to the New Hall Fund
  - Proposed: Dawn Harries Seconded: Esme Utting
- FVH Treasurer Report
  - The hall insurance is part way through a 3 year deal and has been renewed
- Bank accounts
  - Current Account Balance: £371.46 at 16/11/25
  - Deposit Account Balance: £18,375.17 at 16/11/25
  - New Hall Deposit Account Balance: £952.84 at 16/11/25

## 12. Date of Next Meeting

- Date of next scheduled meeting to be discussed
  - Suggested meeting of Freystrop Village Hall & Playing Field Management Committee 19 January 2026
  - Items for inclusion on any agenda should be sent to the secretary before the Wednesday before the meeting

R D Lavis

R D Lavis

Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall  
Clerc & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/  
Clerk & Responsible Financial Officer, Freystrop Community Council  
Ebost/Email [community.clerk@freystrop.wales](mailto:community.clerk@freystrop.wales)

Approval proposed by: J Morris

Seconded: E Utting

Signed: T F Holder

Date: 26 January 2026

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