



## FREYSTROP COMMUNITY COUNCIL

### Minutes of the meeting held on Monday 10 November 2025 in the Village Hall at 19:00

#### 1. Opening Remarks

- The Chair apologised for his late arrival and the delay to the start of the meeting

#### 2. Attendance & Apologies

- Please refer to attached register

#### 3. Declarations of Interest

- The declaration of interests form must be completed, signed and returned to the clerk prior to any discussion on the related matter

#### 4. Minutes of the 13 October Monthly Meeting

- Draft previously published and distributed, no comments or change requests have been received
- The minutes of the meeting were passed as a true representation
  - Proposed: W D Thomas Seconded: A M Simpson

#### 5. Matters Arising

- No matters were raised

#### 6. Presentations & Questions from the Public

- Questions received in the street from P Harding
  - It was stated that both Hook and Llangwm CC official notices on Facebook are accompanied by the poster's name. Why does FCC not do this?
    - The clerk explained the Hook Community Council uses a Facebook group to promote its activities and users post using their own Facebook profiles.
    - Both Llangwm and Freystrop Community Councils use Facebook pages to post Council notices only.
    - A Facebook page is an entity ('user') in its own right. Because all posts by FCC's page are Council posts and not related to any individual the clerk did not see any reason why the individual doing the post was required
  - Dangerous stones on the highway outside properties on Targate Road should be removed
    - The clerk has reported the issue to PCC but received no response. He commented to Councillor M J John that increasingly enquiries were receiving no acknowledgement and that efforts to trace the department dealing with the issue were taking up more time

#### 7. County Councillor's Report

- Pembrokeshire County Councillor M J John update
  - A South West Wales Regional transport plan agreed. Councillor M J John is on the scrutiny committee
    - Councillor W D Thomas asked if any communities were providing free community transport. Various schemes were discussed
  - The current Avian flu outbreak has a 3km exclusion zone and a 10km surveillance zone. Freystrop is in surveillance zone
  - PCC staff have been commended for overnight work during the extreme weather recently
  - The Commissioning team for Carer's have received an award for services
  - Rate relief is available for businesses
  - 20mph review no update
  - Secondary school places registration open
  - Questions can be raised with full Council of PCC or committees. Live streaming is available for all meetings

#### 8. Community

- St David's Day Community Celebration Fund
  - Grants are available to fund projects either side of 1 March 2026
  - Applications close on 17 November

#### 9. Highways & Rights of Way

- Moorland Road potholes
  - PCC have made more permanent repairs to the problem outside Highleys. Highways have been thanked for their prompt attention
- Councillor W D Thomas will report a new pot hole at Middle Hill
- Safety of schoolchildren awaiting the morning buses
  - PCC Officers are happy to meet with Councillors at Freystrop Cross to discuss the matter



## 10. Planning Matters

- No new items received from PCC

## 11. Cemetery, Bus Shelters, Kiosk & Other Assets

- Councillor E Utting has reported all the water coming from the cemetery onto the Pembroke Road and the broken fence. To be followed up

## 12. Training/Seminars, Consultations & Presentations

- Working Better Together – 25 November 2025, 19:30
- Section 6 reporting workshop
  - Councillor A M Simpson attended
- Support for Community Councils Following Boundary Review
  - 24 November 2025, 18:30, online
- [Local Resolution Protocol function](#) (LRP) Workshops
  - 26 & 27 November, 3 December, online, various times

## 13. FCC Administration

- The Community Newsletter & Annual Report are both delayed
- OVW Guidance Note received: Annual Meetings
- Section 6 Reporting approval request
  - The draft report had been sent to Councillors for review with a view to approving and publishing it prior to the 31 December deadline. This is the last meeting before the deadline
- Complaints procedure approval request
  - The procedure was adopted
    - Proposed: A M Simpson Seconded: T F Holder
- Multi-location Meetings
  - There is no direct funding available. The Chair thought an approximate cost of £600 should cover a system
  - The Chair was given permission to pursue the project
    - Proposed: W D Thomas Seconded: T F Holder
- Ministerial Statement on Pembrokeshire Community Boundary Review
  - The community councils of Hook, Llangwm and Freystrop will not be merged into 1 council from May 2027. All 3 will continue with no change
  - The boundary for Freystrop Community Council will be extended to include the static caravans at Upper Sandywells which are currently within the Merlins Bridge. The house at Stumpy Corner will be returned to the area having been moved to Hook Community Council at the previous review
- Councillor vacancy
  - The Notice of Casual Vacancy has been published following the resignation of Councillor D S Harries
- Clerk vacancy
  - The clerk has tendered notice of resignation and will leave the post on 30 November

## 14. FCC Financial Matters

- Receipts October-November 2025
  - Deposit Account Interest - £38.84
- Payments October-November 2025
  - Data Protection Registration - £47.00
  - PHFRP Annual Inspection - £210.00
- Upcoming Payments November-January
  - PHFRP Inspections - £120.00
  - Grass cutting - as required £100/cut
  - Clerk's salary - £1537.69
- Bank accounts
  - Current Account Balance: £193.33 at 7/11/25
  - Deposit Account Balance: £31,156.09 at 7/11/25
- Precept submission
  - PCC have set the submission date as 23 January 2026
  - 2026/27 budget will require approval on 12 January 2026

## 15. Other Matters

- One Voice Wales
  - Councillor W D Thomas report
    - OVW racial abuse document raised by Haverfordwest Town Council to be used as national guidance



## 16. Councillors' Requests

- Councillor W D Thomas requested the meeting show its appreciation for the work undertaken by the clerk

## 17. Date of Next Meeting

- Next scheduled meeting 12 January 2026 in Freystrop Village Hall at 19:00
- Items for inclusion on the agenda should be received by the clerk by the Wednesday prior to the meeting

## 18. White House Farm Solar and Storage Facility

- Declaration of interest forms required from all Councillors for 2 of the items below. Outstanding declarations for the October meeting will also be accepted without prejudice
- A second Public Consultation was hosted by Qair on 23 October 2025
- Councillors attended an informal discussion about Community Benefits, should the project proceed, with Qair on 22 October 2025
- Councillors had an open meeting with members of the public on 3 November 2025
- Correspondence received from A Brown was forwarded to Councillors upon receipt
  - A Brown read his correspondence for the benefit of those present
  - The Chair is awaiting permission to publish information received from his advisors on the responsibilities and correct process that Freystrop Community Council has to follow. A Brown disputed this stating that the processes are all available on Welsh Government websites
  - The Chair will proceed along the guidelines he has received. Members of the public may pass comments to FCC for inclusion in any response. A draft response will be written
  - An extraordinary meeting will be called once the planning application is submitted to Welsh Government
- Guidance from PEDW
  - Until planning submitted anything received will be forwarded to the developer
  - The Chair encouraged all to comment individually and copy those comments to FCC
- The correct procedure is to be followed for maximum effect

R D Lavis

Clerc & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/  
Clerc & Responsible Financial Officer, Freystrop Community Council  
Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall  
Ebost/Email [community.clerk@freystrop.wales](mailto:community.clerk@freystrop.wales)

Approval proposed by: *A M Simpson*      Seconded: *T F Holder*

Signed: *PP [Signature]*

Date: *13 February 2026*

*These minutes were duly approved by Council on 19 January 2026. As no signed copy was obtained at that meeting and the Chair has since resigned they are published with a pp signature. Publication has been delayed for this reason.*



Cyngor Cymuned Freystrop



Freystrop Community Council

### Register of Attendance

Meeting Date: 10 November 2025

#### COMMUNITY COUNCILLORS

	Signature	Apology Reason	Apology Acceptance Proposed by	Apology Acceptance Seconded by
Harries, M R (Chair)				
Thomas, W D (Vice Chair)				
Holder, T F				
Simpson, A M				
Utting, E				

Not included in totals	Signature	Apology	Notes
Lavis, R D (Clerk)			
Cllr M J John (PCC)			

#### PUBLIC ATTENDEES AND OBSERVERS

Name (Block Capitals)	Signature	Contact Details/Notes (Optional for following up)
PAUL PUGH		
ANDREW BROWN		
Leslie BRICIL		
Heather BRICIL		
Sam BRICIL		
Hazel James		
GERARD ATKINSON		
GWEN		

Continue overleaf if required

Total Councillors Present	5	Total Apologies Received	-
Members of the Public in Attendance	33	Minutes Prepared by	RJZ
Meeting Opened at	19:10	Meeting Closed at	20:45

# Register of Attendance

Continued.....

Meeting Date:

## PUBLIC ATTENDEES AND OBSERVERS

Please continue the set format

Name (Block Capitals)	Signature	Contact Details/Notes (Optional for following up)
PAT LOWE		

Heather  
Green

Hannah Weaver

Helen James

Daniel Rudd

Mark Birds

JULIAN MAINWARING

ROSIE MAINWARING

Jen Morris

CHRIS WHITE

Jan Locke

Sara Makpeace

Rob Makpeace

Gitting

Beveris Musk

2 Thomas

JANE BUCKLAND

Vernon Buckland

# Register of Attendance

Continued.....

Meeting Date:

## PUBLIC ATTENDEES AND OBSERVERS

Please continue the set format

Name (Block Capitals)	Signature	Contact Details/Notes (Optional for following up)

CLAUDE SWOTT  
GWYNETH COOPER  
SITARA LEWIS  
ANN MARIE LEWIS  
Phil Hardside  
Alisa Mattson  
Tony Jones

