



FREYSTROP COMMUNITY COUNCIL

Minutes of the Annual General Meeting held on Monday 9 June 2025 in the Village Hall at 19:00

1. Attendance & Apologies

- Freystrop Community Councillors: W D Thomas (Chair), E Utting (Vice Chair), A M Simpson, T F Holder, D S Harries, M R Harries
- Freystrop Community Council Clerk: R D Lavis
- Pembrokeshire County Councillor (Llangwm Ward): M J John
- Members of the public: Mrs Z Thomas

2. Welcome to the meetings of 9 June 2025

- The Chair welcomed everybody to the meetings this evening and was pleased that the clerk had recovered from recent illness and was able to attend

3. Election of Chair led by the clerk

- Councillor W D Thomas expressed an interest to continue as Chair but would be standing down from Council in 2027. Councillor M R Harries received 4 nominations for the position of Chair which he accepted

4. Election of Vice Chair

- Councillor M R Harries proposed that Councillor W D Thomas take on the position of Vice-Chair to start a process of transition. The proposal was unanimously accepted

5. Review of the accounts 2024/25

- Draft accounts approved in April
- Internally audited accounts not yet available

6. Review of the Annual Report 2024/25

- The report is unavailable for approval

Items 7 – 11 were considered as a whole. All policies and procedures were deemed to be current and required no revisions

7. Review of Standing Orders

8. Review of Financial Regulations

- Revised and approved in winter 2025

9. Review of Financial Risk Assessment

- To be presented at the July meeting of FCC

10. Review of Policies

- Review of Remuneration Policy
- Review of Safeguarding Policy
- Review of Equality & Diversity Policy
- Review of Health & Safety Policy
- Review of Sickness Absence Policy
- Review of Disciplinary Procedure

11. Review of clerk's Contract – revised for 2024/25

12. Review of Donations Policy – currently unwritten

- It was agreed that a policy should be written to manage the process of giving of donations

13. Questions from the Public

- There were no questions from the public

R D Lavis

Clerc & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/
Clerc & Responsible Financial Officer, Freystrop Community Council
Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall
Ebost/Email community.clerk@freystrop.wales



Approval proposed by: Anna Simpson

Seconded: Dawn Harrel

Signed:

Date:

7/7/25

Epost/Email community.clerk@freystrop.wales
Ysgifennwyd, Neuadd Bentref Freystrop/Village Hall
Clerk & Responsible Financial Officer, Freystrop Community Council
Clerc & Swyddog Arianol Cyfrifo, Cyngor Cymuned Freystrop

R D Lavis