



FREYSTROP COMMUNITY COUNCIL

Minutes of the meeting held on Monday 13 January 2025
in the Village Hall at 19:30

1. Attendance & Apologies

- Freystrop Community Councillors: W D Thomas (Chair), E Utting (Vice Chair), A M Simpson, T F Holder, M R Harries, D S Harries
- Freystrop Community Council Clerk: R D Lavis
- Pembrokeshire County Councillor (Llangwm Ward): M J John

2. Welcome

- The Chair welcomed everybody to the first meeting of 2024 and the first of Freystrop Community Council without a Freystrop Village Hall component

3. FCC Policy on Declarations of Interest

- It was requested that interests are declared at appropriate points in discussions

4. Presentations & Questions from the Public

- No members of the public were present and no questions had been submitted in advance

5. Minutes of the 11 November 2024 Monthly Meeting

- The minutes of the meeting were passed as a true representation
- The Freystrop Village Hall portion of the meeting was agreed by members at its separate meeting on 6 January 2025
 - Proposed: T F Holder Seconded: E Utting

6. Matters Arising

- No matters were raised

7. Correspondence

- Inquiry into the role, governance and accountability of the community and town council sector
 - Consultation responses to be forwarded to the Chair
- OVW National Conference 2024 Report
- PeaceBuilding Network: Peace Ambassadors' Role
- OVW Top 10 Things for Councils to do
 - This may be a useful 2 page poster to display
- OVW National Awards 2025
- Wales Community Resilience Research

8. Highways & Rights of Way

- Pothole on Moorland Road reported again
- Speed Restrictors on Pembroke Road and Targate Road
 - The Chair apologised that a letter to PCC relating to speed signs on the Pembroke Road had not been sent
 - The results of the traffic survey received from PCC were briefly discussed. Councillors were of the opinion that anything less than physical speed restrictions would be a waste of money and would be ignored. Councillors were unanimous that physical speed ramps should be requested of PCC and that the reserved funds for speed signs be allowed to be used for any speed limiting cause. Councillor M J John forwarded to the clerk the information on the small works fund which could be applied for. Councillors agreed that should it be necessary the reserved speeding funds be offered as match funding. The location would be either side of the PHFRP entrance
- Update on suggestion to stop garden waste being dumped alongside Silverstream footpath
 - The Chair would follow up on this
- Councillor E Utting informed Council that there was reports of ochre coloured water at Puddleduck Bridge because of a blocked drain. Dwr Cymru had been observed in the area



9. Planning Matters

- 24/0842/PA Windyridge
 - Declaration of interest previously recorded for Councillor A M Simpson
 - Proposed porch to front elevation
 - Change of submission from Building Regs to Full Planning
 - Councillors found no issue with previous submission
- 24/0567/PA Greenfields
 - Re-use of welfare caravan approved under 17/0615/PA for affordable housing unit in perpetuity with ecological enhancements
- 24/0557/PA – Bower House
 - Refused
- INV/0100/23 – CAS-03443-NOW6C2 – Fairhill Farm
 - Previously sent to Councillors
 - Enforcement of removal of cement making business within 6 months
- Planning website to be overhauled again in January 2025

10. Cemetery

- No issues

11. Bus Shelters, Kiosk & Other Assets

- Bench repairs outside 207 New Road. An offer of assistance has been received from Paul Busby

12. Training/Seminars & Presentations

- Cost of Living Crisis Project
 - Toolkits received and would be forwarded to Councillors if they looked to be of use
- Working Better Together
 - 26 November 2024 Meeting notes received
 - Next meeting 28 January 19:30

13. FCC Administration

- OVW Guidelines received and filed for reference
 - Domain Naming
 - Emails
 - Procurement
 - Cloud Storage
- OVW Digital Maturity Assessment
 - The clerk will complete this survey
- Pembrokeshire Community Websites
 - The clerk has created a freystrop.cymru website to encompass all facets of the Freystrop Community. Documents are being migrated from the pembstcc.co.uk website which will be defunct from 31 March 2025.

14. FCC Financial Matters

- Receipts November to January
 - Precept £3,000
 - Interest £33.45
- Payments made November to January
 - Bank charges - £5/month
 - Clerk backpay
 - Grass cutting
- Upcoming Payments
 - Cleddau Press – Newsletter - £230
 - Clerk's salary – 8 September – 31 December 2024
 - The Chair and Vice-Chair signed both for payment on 14 January 2025
- Clerk's salary
 - Next payment due - £611.89
- 2025/26 Budget
 - The clerk outlined the expected payments in the coming year. The total expenditure is expected not to exceed £12,297
 - Councillors unanimously agreed to set a precept of £12,000 for 2025/26
 - The clerk will submit the precept request to PCC before the deadline of 20 January 2025
- Bank accounts
 - Current Account Balance: £3,916.28 at 03/01/25
 - Deposit Account Balance: £10,672.45 at 03/01/25



15. Community

- CLT
 - Management to be done by FVH, this was agreed at the meeting of 6 January 2025
 - The necessary approval from the FCA will be handled by PLANED. The forms have been submitted
 - PLANED has funds to pay for any asset transfers invoiced by the end of February 2025. The clerk has approached Eaton, Evans & Morris for a quote for any advice and transfer fees.
 - It is possible an extraordinary meeting may have to be held for Councillors to discuss any possible asset transfers
- 2024 Newsletter
 - The newsletter had been distributed prior to Christmas

16. Other Matters

- County Councillor's Report
 - Pembrokeshire County Councillor M J John update
 - The Newgale Coastal Adaption Project is progressing. A consultation is in progress
 - The PCC Wellbeing Strategy is out for consultation
 - There is to be a Prendergast by-election
 - Budget discussions ongoing. Settlement is better than expected
 - Long Course weekend and other event support being discussed
 - Empty property tax increased. Exemption policy should be checked and used if applicable
- One Voice Wales
 - Councillor W D Thomas
 - Councillor W D Thomas had sent his apologies for tonight's meeting
 - Pembrokeshire meeting had only 5 councils in attendance in December
- Councillors' Requests
 - There were no items

17. Date of Next Meeting

- Next scheduled meeting 10 February 2025 in Freystrop Village Hall at 19:30
 - Monthly meeting of Freystrop Community Council
 - The meeting start time will be 19:00
 - The Freystrop Village Hall meeting will stay as scheduled for the 3 February
 - Items for inclusion on any agenda should be received by the clerk by Wednesday 5 February 2025

R D Lavis

Clerc & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/
Clerc & Responsible Financial Officer, Freystrop Community Council
Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall
Ebost/Email community.clerk@freystrop.wales

Approval proposed by:

Anna Simpson

Seconded:

Tom Holder

Signed:

Esmi Utting

Date:

10th February 2025