



FREYSTROP COMMUNITY COUNCIL & FREYSTROP VILLAGE HALL

Minutes of the meeting held on Monday 14 October 2024 at 19:30
in the Village Hall, Freystrop

1. Attendance & Apologies

- Freystrop Community Councillors: W D Thomas (Chair), E Utting (Vice Chair), D S Harries, A M Simpson, T F Holder, M R Harries
- Freystrop Community Council Clerk: R D Lavis
- Pembrokeshire County Councillor (Llangwm Ward): M J John

2. Welcome

- The Chair welcomed all to the meeting.

3. FCC Policy on Declarations of Interest

- It was requested that interests are declared at appropriate points in discussions

4. Presentations & Questions from the Public

- No public were present at the meeting and no written submissions had been received

5. Minutes of the 9 September 2024 Monthly Meeting

- The minutes of the meeting were passed as a true representation
 - Proposed: A M Simpson. Seconded: M R Harries

6. Matters Arising

- No matters were raised

7. Correspondence

- Various emailed newsletters had been received

FREYSTROP COMMUNITY COUNCIL

8. Highways & Rights of Way

- Targate Road speeding
 - Councillor M J John spoke to PCC Highways about the concerns raised. Monitoring has been observed to be undertaken. A full set of results has been requested
- Resident report of pothole on Moorland Road
 - This was remedied within a day of being reported
- Reported: Re-opening of potholes on Freystrop Cross
- Councillor M J John has also reported potholes at Troopers Inn
- Chair reminded Councillors to report concerns directly to PCC using My Account

9. Planning Matters

- 24/0279/PA Lavender Cottage Access
 - Conditionally approved
- 24/0467/CL Caravan at Shipping Back
 - Refused
- 24/0528/CL Windyridge
 - Councillor A M Simpson declared interest as owner of property
 - Proposed porch to front elevation
 - FCC not informed
 - Councillors had no comments
- 24/0567/PA Greenfields
 - Re-use of welfare caravan approved under 17/0615/PA for affordable housing unit in perpetuity with ecological enhancements
 - Consultation expiry date 21 October
 - The Chair will investigate
- 24/0557/PA Bower House
 - Proposed replacement & repositioning dwelling, with additional design changes to previous approval 20/0095/PA & with ecological enhancements
 - Consultation expiry date 21 October
 - The Chair will investigate
- 24/0523/PA High Tor
 - Timber gazebo with slate roof
 - Consultation expiry date 11 October



- Councillors notified of early date
- Consultation closed, no comments were made
- 24/0470/NM 3 Poplar Meadow
 - Non-material amendment to planning permission 15/1113/PA (Construction of new pool house (revised design from approved application 14/0380/PA) to allow for re-orientation of plant room and omission of false chimney stack
 - FCC not informed
 - No consultation closure date
 - No comments
- LDP2
 - Excluded candidate sites
 - Declarations of Interest
 - Councillor W D Thomas declared a personal interest having been involved in the original submission of candidate sites
 - FCC is a future owner of part of a candidate site
 - Middle Hill Chapel is a future owner of part of a candidate site. Councillor E Utting is the Chapel Deacon
 - Councillor W D Thomas presented the background to the LDP candidate sites and the process
 - Councillor W D Thomas expressed an interest to meet with the LDP team and had written to some of the affected landowners and requested contact details for others. Councillor E Utting expressed an interest to also attend any meeting. Councillor W D Thomas also stated that he would not charge for any private consultation work undertaken on this matter but were he to receive recompense the monies would be deposited in the Freystrop Village Hall account
 - PCC are to do a presentation to Community Council Clerks

10. Cemetery

- There are water issues again, drains are blocked. Councillor E Utting has been dealing

11. Bus Shelters, Kiosk & Other Assets

- Lower Freystrop bus shelter has been tidied up

12. Training/Seminars & Presentations

- Welsh Government Free Training Places
 - Previously forwarded. No Councillors wished to take up the offer
- Pethau Bychan
 - 15 October, 11:00-12:00
 - Late notice had been received of this presentation
- Councillors' comments

13. FCC Administration

- The Estate of the late Councillor D R John
 - All identification requirements of the Trustees have been met
- OVW Guidelines
 - Recruitment Induction and Retention of Clerks Guide - Amended Version
 - Practice Development Note (8) Code of Conduct: Members and Officers
 - Practice Development Note (9) Terms of Reference for Council Meetings
- Independent Remuneration Panel for Wales – Draft Annual Report 2025-2026
 - There appears to be no changes affecting FCC
- Senedd Inquiry into the role, governance and accountability of the Community and Town Council sector
 - The Chair gave an update from OVW's perspective
- ICO Renewal
 - This has been automatically renewed
- Audit Wales Completion of 2023/24 Audit
 - An unqualified outcome has been received
 - All the required notifications have been made

14. FCC Financial Matters

- Receipts September to October
 - Interest £16.91
- Payments made September to October
 - Clerk's salary
 - Audit Wales 2022/23
 - Grass cutting
 - ICO
- Upcoming Payments
 - Audit Wales 2023/24 due - £200.00



- Proposed: T F Holder. Seconded: E Utting
 - Reimbursement Councillor D S Harries
 - Proposed: E Utting. Seconded: W D Thomas
 - Reimbursement to FVH for exercise equipment from reserved funds
 - Councillors had previously agreed to the proposal. The FVH Treasurer presented a reconciliation document detailing the expenditures and the transfer requirements
 - Proposed: T F Holder. Seconded: D S Harries
 - Quarterly BvA review
 - The clerk guided Councillors through the BvA accounting. There are no causes for concern
 - 2025/26 Budget
 - A draft budget was presented for initial discussions to prepare a budget for approval at the November meeting. Councillors expressed a range of opinions. It was resolved to discuss further prior to approval
 - Bank accounts
 - Current Account Balance: £4,310.71 at 12/10/24
 - Deposit Account Balance: £10,621.71 at 12/10/24
- 15. Community**
- CLT
 - Following the presentation by PLANED's Sarah Foster a follow up email had been received. PLANED has funds to assist the setting up of a CLT. A CLT could be instigated even if it was never used. The majority of Councillors expressed enthusiasm to progress a process of CLT creation
 - 2024 Newsletter
 - Submissions for the annual newsletter are requested before 1 November
 - Future Freystrop
 - A set of display boards has been displayed in the Village Hall to encourage residents to give their views on the Freystrop Community of the Future. A series of dates has been published when the Hall will open for residents to attend to discuss matters
 - The Chair thanked Councillors D S Harries, A M Simpson and the clerk for facilitating the process
- 16. Other Matters**
- County Councillor's Report
 - Pembrokeshire County Councillor M J John update
 - PCC have started the process to set the 2025/26 Budget
 - There will be a full council meeting this week. The Second home council tax level will be discussed
 - The 20mph consultation has a 21 October closing date
 - The Havens by-election has taken place
 - The Celtic Freeport has been signed
 - PCC has received the Employer Recognition Gold award for support to the Armed Forces
 - One Voice Wales
 - Councillor W D Thomas
 - An update on the attended meeting was given
 - Councillors' Requests
 - There were no requests

FREYSTROP VILLAGE HALL

17. Village Hall

- PAVS Funding Fair
 - W D Thomas, A M Simpson and R D Lavis are considering attending
- Supervisor & Bookings Clerk reports
 - Bookings are good and there were no issues to report

18. Parc Hamdden Freystrop Recreation Park

- Keep Wales Tidy Garden Packs
 - The pack delivery is due in the next 2 weeks
- Creating Connections Fund
 - A submission for £3,000 is to be to create a boardwalk in the north western corner of PHFRP
- Working parties
 - There will be 2 working parties in October which will get the garden pack installed. Residents are also welcome to come along to discuss Future Freystrop

19. FVH Administration

- Martyn's Law
 - The implementation is likely to affect all venues in some way



- Short Mat Bowls Equipment
 - On sale on Ebay
- Cleanliness
 - Generally good
- Safety checks
 - Monthly
 - First Aid Kit Expiry
 - D S Harries will carry out the check
 - Fire alarm check
 - Completed after the meeting
 - Subsidence measurement
 - Recorded on 7 October
 - Members were shown a graph of the measurements over the last 6 months
 - Play park inspection
 - Quarterly
 - Defibrillator check not due

20. FVH Financial Matters

- Insurance renewal
 - A M Simpson advised that the insurance is due in November and that quotes have been requested
- Bank accounts
 - Current Account Balance: £1,345.89 at 11/10/24
 - Deposit Account Balance: £14,161.70 at 11/10/24

21. Date of Next Meeting

- Next scheduled meeting 11 November 2024 in Freystrop Village Hall at 19:30
 - Monthly meeting of Freystrop Community Council and Freystrop Village Hall
 - Items for inclusion on any agenda should be received by the clerk by Wednesday 6 November

R D Lavis

Clerk & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/
Clerk & Responsible Financial Officer, Freystrop Community Council
Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall
Ebost/Email community.clerk@freystrop.wales

Approval proposed by:

Anna Simpson

Seconded:

Ros Harrie

Signed:

R D Lavis

11/11/24

Date: