



## FREYSTROP VILLAGE HALL &amp; PLAYING FIELD MANAGEMENT COMMITTEE

## MINUTES OF THE MEETING HELD ON MONDAY 2 MARCH 2026

## IN THE VILLAGE HALL, FREYSTROP AT 19:00

**1. Attendance & Apologies**

- Tom Holder (Vice-Chair) (TFH), Dawn Harries (Hall Supervisor) (DSS), Anna Simpson (Treasurer/Bookings Clerk) (AMS), Esme Utting (EU), Jen Morris (JM), Russell Lavis (Secretary) (RDL)
- Apology received from David Thomas
- P Harding

**2. Opening remarks**

- TFH took the Chair and welcomed all

**3. Presentations & Questions from the Public**

- P Harding indicated he wished to speak
  - The discussion that followed ranged across several points without a clear structure or agreed objective, and did not reach a defined conclusion. Some exchanges became heated
  - No actions were agreed and no progress achieved

**4. Minutes of the 26 January 2026 Monthly Meeting**

- The minutes of the meeting were passed
- Proposed: Anna Simpson Seconded: Dawn Harries

**5. Matters Arising**

- No matters were raised

**6. Village Hall**

- Supervisor & Bookings Clerk reports
  - Electric repairs are scheduled for Thursday next week to allow the Electrical Safety Certificate to be issued
  - Solwr speaking to Dawn about a solar installation on the hall
  - Bookings good, a few parties, Pembrokeshire College doing a series of training, Sendedd election

**7. Parc Hamdden Freystrop Recreation Park**

- Local Places for Nature package
  - A submission for signage and tools has been progressed through the Community Council
- Replacement rocker/Swing update
  - No progress.
- Climbing Frame
  - Fully installed and payment was to be made by the Community Council
- Repainting of Happy to Chat bench
  - No progress. EU to chase

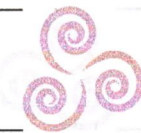
**8. New Village Hall**

- Fundraising
  - The easyfundraising registration is earning small amounts on a regular basis, no payment has been received (quattrly payments for amounts greater than £15)
  - Donated items are being advertised on Vinted
- Architects meeting
  - AMS, DSS & RDL met with the architects. Following the successful pre-ap to PCC a list of requirements prior to plans being drawn up were received. This is a very long list. The cost of building a new hall is likely to be in excess of £1.5 million

**9. Events**

- 6 June Fun day sub committee to start meeting regularly

Approved by: [Signature]  
Date: 27/2/26



## 10. FVH Administration

- Key audit
  - New key safe located in hall kitchen
    - Keys for the post box, hall noticeboard and container are currently stored there
- Safety checks
  - "H&S Officer"
    - AMS expressed concerns that the structure of the hall is such that we believe a replacement building is required. She is not prepared to carry on as Bookings Clerk after the April meeting if regular monitoring is not carried out and signed off by somebody acting as Health & Safety Officer
    - TFH volunteered to complete the model H&S form for village halls
  - Monthly
    - Fire alarm check
      - All working correctly
    - Subsidence measurement
      - March measurements were taken in the kitchen cupboards only. The readings were different to any recorded previously.
      - The repainting of the hall has covered all the other measurement points. Those locations will be monitored and recorded should they reopen
    - Play park inspections
      - Monthly report received for February
  - Quarterly
    - Defibrillator was due February 2026, replacement pads are required. WDT attending to this
    - Support guardian is still required

## 11. FVH Financial Matters

- FVH Treasurer Report
  - Internal audit 2025/26 to be carried out by R Howells
- Bank accounts
  - Current Account Balance: £357.24 at 01/03/26
  - Deposit Account Balance: £15,655.73 at 01/03/26
  - New Hall Deposit Account Balance: £957.16 at 01/03/26

## 12. Date of Next Meeting

- Date of next scheduled meeting to be discussed
  - Suggested meeting of Freystrop Village Hall & Playing Field Management Committee 27 April 2026
  - Items for inclusion on any agenda should be sent to the secretary before the Wednesday before the meeting

R D Lavis

Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall

Ebost/Email [russell@freystrop.wales](mailto:russell@freystrop.wales)

Approval proposed by: *Anna Simpson*

Seconded: *Esme Utting*

Signed: *R D Lavis*

Date: *27/4/26*